



CHILDREN & VULNERABLE ADULTS POLICY



KUK SOOL WON™ U.K
LTD

KUK SOOL WON™ POLICIES & PROCEDURES.

FOR KUK SOOL WON™ U.K SCHOOLS LTD

CONTENTS:

CHILD PROTECTION & VULNERABLE ADULTS
POLICY.

RISK ASSESMENT AND HEALTH & SAFETY
POLICIES.

INDUCTION AND RECRUITMENT POLICIES
FOR:

- STAFF/INSTRUCTORS
- ADULT VOLUNTEERS
- STUDENT/PARTICIPANTS

INTRODUCTION



KUK SOOL WON™ U.K SCHOOL LTD. CHILDREN AND VULNERABLE ADULTS PROTECTION POLICY

Children have the right to be protected from abuse and harm at all times and in all situations. These guidelines and the attached policy document have been designed to help our organisation protect these rights.

Child protection is the responsibility of **every** adult who has involvement with children.

The following document illustrates your responsibility under the child protection policy and provides guidelines for its implementation and execution.



Kuk Sool Won™ U.K Ltd.

Child Protection Mission Statement

What is child protection? What can my school/club do to ensure we give the kids a good service?

The children (Scotland Act 1995) states that each child has the right to protection from all forms of abuse, neglect or exploitation. It also states that children should have the right to express their views on any issues or decisions affecting them.

As a Martial Arts organisation, we offer a very valuable service to children. Through our individual schools they learn how to take part in the activities we offer. They also learn to respect and trust their instructors and senior practitioners. This places us in a unique position in that child's life. There may come a time when the child feels they need to confide in you or your fellow instructors or it may be that you feel that all is not well in the child's life.

Your club/school has a duty to ensure that all Staff, Instructors, Coaches and volunteers are equipped with the necessary information and knowledge to give that child the support, guidance and help needed at that time.

This policy has been developed to assist you in thinking through the issues and consider any training issues that you may have.

Kuk Sool Won™ U.K Ltd recommends the following principles of good practice in child & (vulnerable adults) protection for all schools and clubs.

- Kuk Sool Won™ U.K Ltd Believes that all schools within the U.K working with vulnerable groups, particularly children should have a child protection policy for all volunteers and staff.



POLICY STATEMENT FOR :

KUK SOOL WON™ U.K SCHOOLS LTD.

KUK SOOL WON™ U.K SCHOOLS LTD.WILL:

- Hold a register of every child involved with the organisation including relevant medical details and have a contact name in case of emergencies;
- Treat everyone with respect;
- Remember that some issues may be confidential;
- Provide an example that others would wish to follow;
- Where possible consider that it may be prudent to have more than one adult present or at least in sight or within hearing when coaching children;
- Be aware that someone else may misinterpret our actions even though they may be well intentioned;
- Respect a child's right to personal privacy;
- Encourage children to respect and care for others;
- Take action to stop any inappropriate verbal or physical behaviour;
- Have a group policy for the collection of children after the classes have finished;
- Remember to refer and not to investigate any suspicions or allegations about abuse;
- Only share concerns and seek support with those identified in the children's vulnerable adults protection policy;
- Complete the vetting checks list; (see forms).
- Follow the recommended policy for the recruitment of volunteers and staff;
- Take up references and (CRO) Criminal Record Office checks on all persons who have **substantial** access to children within our organisation;



POLICY STATEMENT FOR :

KUK SOOL WON™ U.K SCHOOLS LTD.

KUK SOOL WON™ U.K SCHOOLS LTD: recognise that child protection should not be treated in isolation and will address the recruitment and selection of coaches, Instructors and volunteers by doing the following:

- We accept that it is our responsibility as a group to check that all adults with substantial access to children have been appropriately vetted; *CRB*
- We will ensure that every new volunteer or Instructor within our school will complete a Personal Profile Form;
- We will make a request for previous addresses on volunteer application form
- We will ask for the names of two referees who will be prepared to provide a written reference;
- We will follow up each reference with a telephone call or personal contact at which we will ascertain the applicants suitability to work with children;
- We will interview prospective volunteers and or staff;
- We will note at interview all previous experience of volunteers and staff working with children;
- We will carry out a probationary period for all volunteers and staff of a least twelve months;



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INDUCTION PROCEDURE

- ← All participants on joining the organisation will complete the statutory application form;
- ← Each school instructor will formulate a training program based on the Kuk Sool syllabus and the particular details gleaned from the application form;
- ← All new students will be subjected to a probationary period of at least one month;
- ← All new participants will be given the opportunity to train in a safe environment prior to entering the main stream with the other regular participants;
- ← Black belt participants must be at least twenty one years old and have served twelve months probation as well as fulfil the World Kuk Sool and U.K criteria before they qualify as Instructors;
- ← Participants will be made aware of their responsibility under both the W.K.S.A & The U.K rules of participation; *see code of practice & licence agreement*
- ← Participants will be made aware of the KSW policy of health & safety in relation to their fellow students;
- ← Participants will be made aware of the child protection policy.

If you have any questions regarding our
Children and Vulnerable Adults Policy
or require any further information, please contact:

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